

AGENDA



NORTHERN CALIFORNIA
SCHOOLS INSURANCE GROUP

Meeting of the Board of Directors
10:00 A.M., Thursday, December 13, 2012



Meeting Location:
SHASTA COUNTY OFFICE OF EDUCATION
1644 Magnolia Avenue, Redding, CA 96001
Telephone (530) 225-0200

1. CALL TO ORDER & ROLL CALL – President Adam Hillman

(If unable to attend, please provide a written request assigning another director to carry your proxy).

Welcome new directors and guests.

Guests: **Matson & Isom:** Robert Griffith
Nor Cal ReLiEF: Tom Russo & Kelley Bosch
SETECH/Keenan: Laurena Grabert
Schools Excess Liability Fund: Eric Lucas

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors regarding any items on the agenda within the subject matter jurisdiction of the Board, provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the President subject to the approval of the Board.

4. APPROVAL OF MINUTES

4.1 Approve the Minutes of the May 24, 2012 Board Meeting Attached Action

5. TREASURER'S REPORT – Treasurer Yvonne Bales

5.1 Consider Annual CPA Audit for 6-30-12 – Robert Griffith Attached Action
5.2 Consider 10-31-12 Financial Status Report – Yvonne Bales Attached Action
5.3 Consider Check Register 5-1-12 through 10-31-12 – David Flores Attached Action
5.4 Report on 10-31-12 Investment Report – Erik Knak Attached Inform

6. JPA MANAGER'S REPORT – Erik Knak

6.1 Report on NCSIG Risk Control Services – Steve Williams Inform
6.2 Report on Claims Audit of Knak & Company – Steve Williams Attached Inform
6.3 Report on CAJPA Conference Inform
6.4 Report on 10-11-12 ReLiEF Board Meeting Inform
6.5 Report on NCR Matching Grant Program Attached Inform

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| 7. RISK CONTROL CONSULTANT REPORT – Dante Bellino | | |
| 7.1 | Report on Risk Control Inspections & Responses | Inform |
| 8. CLAIMS ADMINISTRATOR’S REPORT – Erik Knak | | |
| 8.1 | Quarterly Claims Status Report for 9-30-12 | Attached Inform |
| 9. NOR CAL ReLiEF REPORT – Tom Russo | | |
| 9.1 | Report on ReLiEF Status / Developments | Inform |
| 10. SELF REPORT – Eric Lucas | | |
| 10.1 | Report on SELF Status / Developments | Attached Inform |
| 11. OLD BUSINESS - None | | |
| 12. NEW BUSINESS | | |
| 12.1 | SETECH Financial Report Years 2011-2012 – Laurena Grabert | Handout Action |
| 12.2 | Consider Distribution of Retained Earnings – Erik Knak | Attached Action |
| 12.3 | Consider Safety Policy Amendment, Inspections – Erik Knak | Attached Action |
| 12.4 | Campus Lockdown Training – Steve Turner | Attached Inform |

13. CONSIDER NEXT BOARD MEETING THURSDAY, MAY 23, 2013.

14. ADJOURNMENT

Americans with Disabilities Act

The Northern California Schools Insurance Group (NCSIG) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of NCSIG, shall be made to: Erik Knak, JPA Manager, NCSIG, 310 Hemsted Drive, Suite 200, Redding, CA 96002, (530) 222-1737.